

# CITIZENS VISIONING COMMITTEE

Status Report: September 14, 2009

To: Hannes Zacharias; Bernice Duletski; Sarah Plinsky; Josie Stramberg  
Copy/File: Melissa McChesney; BOCC-Staff  
From: Casey Joe Carl

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## Issues/Follow-up

### 1. COMMITTEE ROSTER/MEMBERSHIP – UPDATED

I distributed today a memo indicating the proposed committee membership roster has been modified; first, to include a third representative for the Minorities stakeholder group (Merdad Kalantari), second, to add a new stakeholder group—at the Chairman’s direction—to represent youth/young citizens (Lee Urban). An updated roster has been distributed and updated in LIMS, and the resolution establishing the committee was updated to reflect a total membership of 37 members (minimum). Thus, the new roster is:

#### District Appointments/Representatives:

First District Nominee = Kevin Albrecht	Second District Nominee = Kevin Fern
Third District Nominee = Mike Brown	Fourth District Nominee = Andrew Nave
Fifth District Nominee = Kurt Ruff	Sixth District Nominee = Robin Lewis
District Attorney Nominee = Karl R. Hansen	Sheriff Nominee = Ellen Hanson

#### Stakeholder/Group Representatives:

COMMERCIAL DEVELOPMENT Clay Blair III	HOMES ASSOCIATION Arthur Smith	HOMEBUILDERS ASSOCIATION Tim Underwood
HEAVY CONSTRUCTORS Ed DeSoignie	PLANNING COMMISSION Carol Whitlock	UNINCORPORATED AREAS Rod Richardson
PERSONS WITH DISABILITIES Mark Greene	OLDER ADULTS/SENIOR CITIZENS Carol Sader	YOUTH/YOUNG CITIZENS Lee Urban
COUNCIL OF MAYORS Mike Boehm Larry Meeker	LEAGUE OF WOMEN VOTERS Harriett Duff	EDUCATION Ron Wimmer
SOCIAL SERVICES Karen Wulfkuhle	NON-PROFIT/VOLUNTEER Elaine Perilla	ARTS & HUMANITIES Mary Tierney
COMMUNITY COLLEGE Terry Calloway	JUDICIARY Larry McLain	FAITH-BASED INSTITUTION Rev. Tom Are, Jr.
SIERRA CLUB Steve Baru	HEALTH CARE INDUSTRY Samuel Turner, Sr.	TAXPAYERS ASSOCIATION Wayne Flaherty
CHAMBERS OF COMMERCE Blake Schreck	UTILITIES Mike Armstrong	FINANCIAL SERVICES INDUSTRY Gary A. Anderson
MINORITIES Charles Jean-Baptiste Esther Valladolid Wolf Merdad Kalantari	COUNTY MANAGEMENT TEAM J. Joseph Waters	

I prepared suggested speaking points and accompanying PowerPoint slide presentation for Hannes to use in making the formal presentation on the proposed Citizens Visioning Committee during the business session this Thursday (091709).

2. RFP FOR PROFESSIONAL SERVICES

Hannes will present the draft RFP under Management Reports this Thursday as a related companion item; however, no action is required by the BOCC at this time. The RFP will be presented as a business item for the CVC first.

3. BUDGET PROPOSAL

Still pending further work by staff.

4. INITIAL TIMELINE

Based on current status, I'm projecting the following revised timeline:

**OCTOBER 28, 2009; 6:30 p.m.**

1. Convene first meeting of CVC. The first meeting will be structured as a "meet and greet" for CVC with the BOCC and key staff members. We will plan for dinner, and anticipate using a room in the Conference & Training Center located in the lower level of the County Administration Building. I have prepared a formal Certificate of Appointment for each member, which the Chairman will present. Also, staff will need to verify/complete all contact information for each appointee so that our database is correct. The tentative agenda is:

- I. WELCOME & INTRODUCTIONS (CHAIRMAN SURBAUGH)
- II. PRESENTATION OF CERTIFICATES OF APPOINTMENT
- III. REVIEW OF MISSION/PURPOSE OF CVC (HANNES ZACHARIAS)
- IV. PROPOSALS FOR FUTURE BUSINESS
  - A. RFP FOR PROFESSIONAL SERVICES
  - B. BUDGET PROPOSAL
  - C. OPERATING SUPPORT
  - D. SCHEDULE OF MEETINGS
- V. ADJOURNMENT

[Note: The "proposals" under IV. above would carry-over to the next meeting.]

**MID-NOVEMBER**

1. Follow-up on action items (proposals) from first meeting; to include:
  - RFP for professional services, to be submitted to BOCC for authorization
  - Budget proposal, to be submitted to BOCC for authorization
2. Possible discussion about structure (committees, public hearings, outreach strategies, etc.)

**JANUARY 2010**

1. First CVC meeting with facilitator
2. Set work plan, schedule of regular meetings, operating structure, etc.

NOTES:

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